



## **GUIDELINES FOR RE-OPENING ON MONDAY, JULY 6, 2020**

Our top priority is and always has been ensuring the health and safety of our students and SCKDA family. Listed below are the guidelines we have set up for our school:

Starting on Monday, July 6<sup>th</sup>, there will be three class times available Monday thru Thursday, with 10 Students per class. We will not be open on Fridays.

5:30 – 6:10 p.m. - 10 Students - **Students can arrive no earlier than 5:20 p.m.**

6:10 - 6:50 p.m. - 10 Students - **Please have your Student stay away from the entrance and exit of the School until the first class leaves**

6:50 -7:30 p.m. - 10 Students - **Please have your Student stay away from the entrance and exit of the School until the second class leaves**

With 10 students per class (as usual they can stay only one class per night) you will need to make reservation in order to attend class.

### **Weekly reservations can be made by:**

1. Emailing [tkd@socatkda.com](mailto:tkd@socatkda.com)
2. [www.socatkda.com](http://www.socatkda.com) look for “Class Sign Up” email link
3. Call or text Ms. Fallaha at 562-883-3131
4. Please include Student’s name.

**\*\*Reservations must be made by Thurs. for the following week. For example, reservations for the week of July 6th, 7th, 8th or 9th must be made by Thurs., July 2<sup>nd</sup>.**

### **Special Instruction for each Class**

1. For 1st Class, Students can arrive no earlier than 5:20 p.m. For 2nd Class and 3rd Class please have your Student, for everyone’s safety, stay away from the entrance and exit of the School until the prior class leaves.
2. Please Parents no dropping off your Student since you will need to ensure they will be allowed to stay.

- **Student's temperature will be taken, each class, prior to entering the school.** If they are running a temp (100.4 and above), they will not be able to stay.
- **If your student is feeling sick, please stay home.**
- **Face masks will be required for everyone at all times.** Please bring your own mask. If you do not have one, you will be sent home. If you use a cloth mask, it should be washed after each use.
- **Bring your own water bottle with your name on it.**
- **Everyone should stay 6 feet apart at all times.**
- **Enter school at the door – exit the school thru the garage door.**
- **Hand sanitizer will be used.**
- **The school will be cleaned after each class.**
- **Envelopes will be provided to submit monthly dues and to pay test fees.**
  1. Please print the student's name on the envelope, the month you are paying for and the amount.
  2. Please make the check out to SCKDA.
  3. If you are paying cash, please provide the exact amount, if possible. If change is needed, a return envelope will be given to you.
- **Parents, as mentioned previously – no dropping off.** Please ensure your student will be allowed to stay. Also, no parents or visitors will be permitted in the school so you will need to wait in your car or in your lounge chair, outside the school 6 feet apart.
- **Please submit your current contact information** – email address and phone numbers for each student.